

**Charter**  
**Adopted by RHP Clinical & Quality Committee on [Date]**

**I. Overview**

The primary goal of the Clinical & Quality Committee is to ensure that appropriate clinical and quality metrics and outcomes are considered in (i) the selection of Delivery System Reform Incentive Payment (DSRIP) projects, and (ii) the measurement and reporting for the DSRIP projects consistent with the requirements of the 1115 Waiver Standard Terms & Conditions and the needs of the respective communities of Region 10.

**II. Purpose**

- A. List of objectives and major activities of the committee - The Clinical & Quality Committee's core focus will be to select and apply appropriate clinical and quality outcomes and metrics related to the Region 10 plan as required by the terms of the Waiver. This will require focus in, but may not be limited to, the following areas:
  - 1. Input to HHSC on DSRIP project menu
  - 2. DSRIP project clinical and quality evaluation – Develop methodologies, guiding principles and protocols for evaluating DSRIP projects to (i) ensure prompt acceptance by HHSC and CMS, (ii) enable reporting and measurement, and (iii) improve access, quality and outcomes to the betterment of the region. This will require education and coordination with participating members, other Region 10 committees, HHSC and CMS.
  - 3. Analysis of proposed outcomes and metrics associated with proposed DSRIP projects
  
- B. Overview of deliverables, milestones and deadlines (timeline) – The deliverables for the Clinical & Quality Committee for Region 10 include:
  - 1. Comments to HHSC on DSRIP menu
  - 2. Coordinate with other RHP committees to complete the Region 10 plan
  - 3. Completion of position papers and other policies necessary for promoting Region 10 requirements and for guiding member participation (as needed)

**III. Membership**

- A. Membership Qualification – Each provider organization that participates in Region 10, as memorialized by an executed affiliation agreement, may participate in the committee's meetings and agendas. Meetings will be open to the public.
  
- B. List of committee members, titles and organizational affiliation – The committee shall consist of:
  - 1. List of members to be finalized after HHSC makes final determination of Region 10 counties and map.
  
- C. Chair – Name, title and organizational affiliation – Elizabeth Carter, MD, Senior Vice President – Population Health of the anchor organization will chair meetings. The committee shall determine a back-up co-chair.
  
- D. Voting & decision-making process – Each participating organization will be required to designate one voting member for matters that require a vote for approval. Decision-making will be by majority vote when required.

#### **IV. Roles and Responsibilities**

- A. The RHP Clinical & Quality Committee is charged with the following responsibilities during the initial RHP plan development and the four year performance period:
1. Community Health Needs Assessments: Inform development of community and provider readiness assessments.
  2. DSRIP projects: Support Planning committee in development and selection of appropriate DSRIP projects that reflect local and regional provider vision and address healthcare delivery system gaps; including development of milestones, metrics and clinical outcome measures.
  3. DSRIP project valuation – With Planning and Finance committees, develop methodologies and protocols for assigning values to DSRIP projects; including education and coordination with participating providers, HHSC and CMS.
  4. Coordinate with Planning Committee to develop RHP processes, protocols and standards for data collection, reporting, performance management (post implementation).
  5. Discuss and disseminate new developments and updates from HHSC.

#### **V. Meetings**

- A. Meeting Schedule
1. 2<sup>nd</sup> & 4<sup>th</sup> Thursday of each month
  2. Time: 9:00am-10:30am
  3. Location: The Riley Center - Southwestern Baptist Theological Seminary, Conference RC - 237
- B. Meeting Agenda
1. Outline of agenda template and content - The attached agenda format will be used.
  2. Process for developing, approving agenda with Chair and timeline for dissemination with committee members – Agenda items for each meeting will be developed in each preceding meeting. Requests for additional agenda items may be made and can be made by a participating member one week prior to a regularly scheduled meeting.
  3. Process for developing, approving and disseminating materials to committee members – Agenda's and materials will be distributed by e-mail on the Monday before each meeting.